

Proceedings

CITY OF NEW SHARON EMPLOYEE WAGES 2018

Larry Applegate	\$1,400.00
Chris A Arkema	\$105.00
Clayton D Beyer	\$44,449.00
Dustin J Briggs	\$60.00
Steven R Gerard.....	\$187.50
Thomas German.....	\$960.00
Dustin D Hite.....	\$2,350.00
Terry Hudson	\$720.00
Dianna K Klinker.....	\$18,728.50
Keri S Lamberson.....	\$960.00
Kevin A Lamberson.....	\$50,179.71
Bradley M Latcham.....	\$60.00
Jeffrey Long	\$960.00
Kelly D Mick.....	\$142.50
Lisa A Munn.....	\$45,062.06
Doug J Readshaw	\$45,392.49
Bruce E Rozendaal.....	\$60.00
Jesse D Sanders.....	\$3,618.68
Linda S Steel.....	\$2,984.67
Total Employee Wages.....	\$218,380.11

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PROCEEDINGS: North Mahaska CSD

NORTH MAHASKA BOARD OF EDUCATION December 17, 2018

The North Mahaska Board of Education met in regular session December 17, 2018 at 6:00 p.m. in the elementary conference room New Sharon, Those members present: Dirk Wilkin, Arvin DeBoef, Sherrill Strobel, Keith Foster and Margaret Ratcliff. Also present: Angela Livezey, Doug Ray, Amber Goemaat, Julie Knott, Renee Ferguson, RD Keep – The Sun, Chris Sampson, Ryan Groom and Cindy Quang.

Dirk Wilkin called the meeting to order at 6:00 p.m.

A motion was made by DeBoef and seconded by Ratcliff to approve the agenda. Motion carried.

A motion was made by Strobel and seconded by Foster to approve the consent agenda. Motion carried.

COMMUNICATION
There was no written communication or public forum.

OLD BUSINESS EARLY CHILDHOOD RETAINING WALL

Mrs. Livezey has been in contact with Invision Architect to help find a civil engineer that can help with the early childhood retaining wall. Invision Architect has mentioned two areas that need to be fixed: 1) The district needs to regrade the upper field to keep as much water as possible away from the retaining wall 2) Rebuild the wall with appropriate drainage behind the retaining wall.

NEW BUSINESS ANNUAL NURSE'S REPORT

Mrs. Knott, the NM school nurse, presented the board an overview of her daily and monthly duties. Mrs. Knott is also involved in the North Mahaska wellness committee. This year the wellness committee plans to have a health and safety fair for our students.

APPROVAL OF STAFF – KIM ROBBINS, PARAEDUCATOR
A motion was made by Ratcliff and seconded by Strobel to approve a letter of assignment for Kim Robbins as a para-aeducator. Motion carried.

APPROVE RESIGNATION – TONY SATARIANO

A motion was made by Strobel and seconded by Foster to accept the resignation of Tony Satariano as a part-time custodian. Motion carried.

BOARD POLICY REVIEW – SECTION 300

The board reviewed the 300 series board policy. This is the first reading of

JANUARY 21 @ 6:00 P.M.

The board will hold the public hearing for the instructional support levy on January 21, 2018 at 6:00 P.M

GOOGLE DRIVE
Mrs. Livezey presented the board the idea of having the board packet on google drive. The board packet on google drive will give the board easy links to the materials and will help save on paper copies.

LEGISLATIVE RETREAT – JANUARY 31ST @ 6:00 P.M. – BROOKLYN
Any board members interested in attending the legislative meeting in Brooklyn, IA. Please let Mrs. Livezey or Ms. Quang know.

ESSA DESIGNATION
Mrs. Livezey talked about the Every Student Succeed Act (ESSA). The Iowa Department of Education has identified every school district in the state of Iowa as: Comprehensive, Targeted or No Designation. North Mahaska Community School has been identified as a "No Designation" school district. Mrs. Livezey is happy that North Mahaska is not designated as a school in need of assistance.

BOARD COMMENTS / THANK YOU LETTER
Mrs. Ratcliff mentioned due to the recent special audits of two lowa school district, Mrs. Ratcliff asked about the financial internal control for North Mahaska School District. Mrs. Livezey mentioned there are proper internal controls in place. All purchases must be approved by the building principal, reports are given to the board to review and an annual audit is done every year.

Mr. Foster asked about the south gates and when it will be repaired. Mr. Groom mentioned he plans to get the gates fixed. Mr. Foster also asked about the NM Custom Creation and the t-shirt making business. Mr. Groom mentioned he has been working late nights to get items produced.

Mrs. Strobel talked about Sunday school activities conflicting with family time.

Mrs. Strobel said the staff contact on the school webpage should be updated.

Mr. Wilkin asked about how North Mahaska is doing with substitutes in the district. Mrs. Livezey mentioned due to the shortage in substitute teaching, North Mahaska is skimming by.

ADJOURNED
Mr. Wilkin adjourned the meeting at 9:05 p.m.

Cindy Quang, Board Secretary
Dirk Wilkin, Board President

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PROCEEDINGS: City of New Sharon

NEW SHARON CITY COUNCIL REGULAR MEETING Wednesday January 2, 2019

These are draft minutes and have not been approved by The City Council prior to publication.

The New Sharon City Council met in regular session at city hall, Wednesday, January 02, 2019 @ 6:00 p.m. with Mayor Lamberson and the following members answering roll call: Tom German, Jeff Long, Terry Hudson and Larry Applegate. Others in attendance were RD Keep, Bob Fuller, Alan Lake, Leslie VanWyk, Dianna Klinker, Josh Crouse, Jesse Sanders, Kevin Lamberson, Russ VanRenterghem and Lisa Munn.

Roll Call answered by:
Ayes: Applegate, German, Hudson, Long

Motion made by Long and seconded by Hudson to approve the following consent agenda items.

12/19/18 minutes
1/02/19 agenda
1/02/19 distributions pending
AYES: Applegate, Hudson, Long, German

NAYS: None
ABSTENTIONS: None
Swearing in fire chief. Mayor Lamberson swore in Josh Crouse as the fire chief for 2019.

Public Comments: None
Requests from the Community: None
Public Hearings: None
Resolutions and motions:

A. Dianna Klinker presented the FY2020 library budget for discussion. They are asking for an addition in the budget to help cover the part time wages of a new library assistant. Dianna did receive her accreditation this past year. They are also asking the county supervisors for an increase in their contribution.

B. Discussion held on appointing a city attorney for the 2019 year. Both Dustin Hite and Misty White have submitted requests to be considered as the city attorney. After much discussion it was decided to appoint Dustin Hite as the city attorney for the 2019 year.

C. Motion made by German and seconded by Applegate to approve Resolution 010219 naming Dustin Hite as city attorney for 2019.

AYES: Hudson, Long, German, Applegate
NAYES: none
ABSTENTIONS: None
D. Motion made by Long and seconded by Hudson to approve Resolution 010219A naming city newspapers.

AYES: Hudson, Long, German, German
NAYES: None
ABSTENTIONS: None
E. Motion made by German and seconded by Long to approve Resolution 010219B naming official depository institutions.

AYES: Applegate, Long, German, Hudson
NAYES: None

ABSTENTIONS: None
F. Motion made by Applegate and seconded by Hudson to approve the 2019 Hazmat Operations Fees as recommended by the Iowa Firefighters Association and the lowa Hazmat Taskforce.

AYES: Long, German, Hudson, Applegate
NAYES: None

ABSTENTIONS: None
G. Alan Lake to discuss the terms of the loan for 105 E. Market. Alan asked if the city would consider an additional six months before making payments. After much discussion it was decided not to extend the payment date at this time.

H. Motion was made by German and seconded by Applegate to not approve an extension on beginning date of payments for loan at 105 E. Market.

AYES: German, Applegate, Long, Hudson
NAYES: None
ABSTENTIONS: None

Ordinances: None
Department Reports
a. Water Report-
b. Sewer Report-
c. Street Report-
d. Police Report- on table

e. Cemetery Report- school has taken down the cemetery fence again behind the press box. Larry will speak to them in regards to this and putting it back in place

f. City Clerk Report- working on budget and end of year reports
g. City Attorney Report None
h. Fire Department Report- none

i. Library Board- none
10. Departmental Requests:
11. City council Information-

12. Mayor Information: -
Adjournment:
There being no further business to discuss, it was moved by Long and seconded by German to adjourn at 6:34 p.m.

All in favor, whereupon the Mayor Hite declared said motion approved.

Keri Lamberson, Mayor
Lisa Munn, CMC, City clerk
CITY OF NEW SHARON
DISTRIBUTIONS PENDING 1/2/19

Name-Fund-Description Amount
Payroll-general-payroll wages ... \$2,904.76
Payroll-general-payroll wages ... \$3,343.67
Swims Sports-city hall-mayor name plaque Lamberson \$12.00

Mid American Energy
-general-utilities..... \$4,195.02
Data Technologies-city hall
-W2 and 1099 forms \$82.78
Garden & Associates-sewer project
-professional fees sewer \$3,668.60

Garden & Associates-ne sewer project-professional fees ne sewer project..... \$5,218.30
Boender Electric-park/ru/street

-electric semi parking..... \$1,617.86
Caterpillar-ru/sewer
-endloader lease \$4,388.92
Demco-library-library furniture ... \$1,472.96
Kelly Supply-street/sewer/ru/park
-quonset electrical supplies..... \$193.90

Mediacom-city hall-fax line \$45.34
office Depot-city hall
-office supplies \$51.07
Ponderosa Supply-street/sewer/ru/park
-hot zone wall framing shop \$224.05
Sha Ran-city hall-window washing..... \$30.00
Verizon-police-hot spot..... \$40.01
Verizon-fire/street/sewer/police
-cell phones..... \$138.35

Vicki VerSteeg-library \$150.00
-janitorial library..... \$50.00
Woodruff Construction-sewer project
-construction sewer project.... \$142,780.25
Baker & Taylor-library-book \$32.49
Carrot Top Industries
-cemetaries-flags \$123.48
Feld Fire-fire-low level strainer ... \$375.00
Heiman-fire-portable monitor ... \$3,127.25
Kelly Supply-sewer/park/ru/street
-lights for shop \$954.79
Kelly Supply-sewer/park/ru/street
-bit for shop work \$79.09
Kelly Supply-sewer/park/ru/street
-electric for hot room shop \$68.31
Lisa Munn-city hall-mileage
courthouse/recording fees \$28.77
Mid America Publishing-general
-publishing legals \$145.41
Premier Office Equipment
-police/city hall/library-copies \$15.07
Pro Line Buildings-sewer/park/ru/street
-hot zone wall shop materials ... \$231.25
US Bank Equipment-library/ch/police
-copier maintenance lease..... \$165.55
McGriff Farm & Home-ru/sewer
/street/park-supplies..... \$729.32
Lisa Munn-city hall-mileage
courthouse/recording fees \$24.76
office Depot-city hall-office supplies ... \$9.54
USA Bluebook-sewer
-sewer chemicals \$850.83
Misty White-general
-attorney fees \$130.00
..... \$177,548.75

CITY OF NEW SHARON
REVENUES
MONTH OF DECEMBER 2018

general..... \$22,363.39
Employee Benefits..... \$1,465.22
Local Option Sales Tax \$0.00
Sewer \$13,022.67
Prairie Village
Mobile Home Park \$1,935.00
Sewer sinking \$2,500.00
Friends Cemetery Perpetual..... \$43.09
cemetery total \$0.00
capital projects-water tota..... \$0.00
Road Use Tax \$426.16
Highland Cemetery Perpetual \$0.00
capital projects- sewer \$0.00
water..... \$86.67
..... \$41,842.20

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